

3. Contact in the organization for the study Same as Primary Contact			
*First name:		*Last name:	
*Position Title:		*Email address:	
*Primary phone number:	() - (Ext.)	Alternate phone number	() - (Ext.)
*Language of correspondence:	English	French	

4. Mailing address (headquarters) Enter street number and street name in line 1. Use lines 2 and 3 for additional information.			
*P.O. Box or Line 1:			
Line 2:			
Line 3:			
*City /Town:		*Province/Territory:	
*Postal code:			

5. Investment location Enter street number and street name in line 1. Use lines 2 and 3 for additional information.			
*Line 1:			
Line 2:			
Line 3:			
*City /Town:		*Province/Territory:	
*Postal code:			

6.a Contact information for the firm/consultant for study 1 Enter street number and street name in line 1. Use lines 2 and 3 for additional information.			
*Name:			
*Canada Revenue Agency Business number (9-digit number):			
*Line 1:			
Line 2:			
Line 3:			
*City /Town:		*Province/Territory:	
*Postal code:			

6.b If applicable, contact information for the firm/consultant for study 2			
Enter street number and street name in line 1. Use lines 2 and 3 for additional information.			
Same as study 1			
*Name:			
*Canada Revenue Agency Business number (9-digit number):			
*Line 1:			
Line 2:			
Line 3:			
*City /Town:		*Province/Territory:	
*Postal code:			

6.c If applicable, contact information for the firm/consultant for study 3			
Enter street number and street name in line 1. Use lines 2 and 3 for additional information.			
Same as study 1		Same as study 2	
*Name:			
*Canada Revenue Agency Business number (9-digit number):			
*Line 1:			
Line 2:			
Line 3:			
*City /Town:		*Province/Territory:	
*Postal code:			

*7. Briefly describe your organization (e.g., when it was established, who owns it, number of plants and their location, products and main markets served).

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***8. Are you eligible?**

Please refer to the Applicant Guide, section 2.1, for eligibility criteria. If you answer “No” to one or more questions, you may not be eligible for the program.

Are you a federally or provincially registered legal entity capable of entering into legally binding agreements?	Yes	No
Do you hold a valid federal or provincial licence to carry out dairy processing activities?	Yes	No
Are you a dairy processor who processes milk? An eligible dairy processor is a Canadian milk buyer who makes dairy products.	Yes	No
Does your project involve processing milk from cows?	Yes	No

Net Additional Processing Capacity ¹	
	Volume in litres
Current facility processing capacity in litres of skim milk per year	
Total future processing capacity in litres of skim milk per year forecasted	
Net additional processing capacity of skim milk per year	

¹ In this form, please use maximum capacity as opposed to effective capacity.

Questions related to the study (questions 9 to 11):

1. Study 1: questions 9.a to 11.a
2. If applicable, study 2: questions 9.b to 11.b
3. If applicable, study 3: questions 9.c to 11.c

9.a Study 1: Description of the study

***9.1a Study 1: Title** (*maximum 100 characters*):

***9.2a Study 1: What type of study is needed?**

Engineering plans Environmental studies Economic feasibility studies required by a third party for funding

Explain how the study is essential for carrying out the investment:

***9.3a Study 1: What are the major milestones of the study (activities and target dates)? What is the estimated start and end date of the study?**

Start date:

End date:

9.b If applicable, study 2: Description of the study

***9.1b Study 2: Title** *(maximum 100 characters):*

***9.2b Study 2: What type of study is needed?**

Engineering plans Environmental studies Economic feasibility studies required by a third party for funding

Explain how the study is essential for carrying out the investment:

***9.3b Study 2: What are the major milestones of the study (activities and target dates)? What is the estimated start and end date of the study?**

Start date:

End date:

9.c If applicable, study 3: Description of the study

***9.1c Study 3: Title** (*maximum 100 characters*):

***9.2c Study 3: What type of study is needed?**

Engineering plans

Environmental studies

Economic feasibility studies required by a third party for funding

Explain how the study is essential for carrying out the investment:

***9.3c Study 3: What are the major milestones of the study (activities and target dates)? What is the estimated start and end date of the study?**

Start date:

End date:

***10.a Study 1: Describe the consultant or firm that will be hired to complete the study.**

- Describe the competitive process used to choose the consultant or firm. What was the rationale for selecting the consultant or firm?
- Indicate the name of each consultant, their role, experience and expertise of each of them relative to the study.
- Describe any similar study that these individuals have participated in, including dates and location.

***10.b If applicable, study 2: Describe the consultant or firm that will be hired to complete the study.**

- Describe the competitive process used to choose the consultant or firm. What was the rationale for selecting the consultant or firm?
- Indicate the name of each consultant, their role, experience and expertise of each of them relative to the study.
- Describe any similar study that these individuals have participated in, including dates and location.

Same as study 1

***10.c If applicable, study 3: Describe the consultant or firm that will be hired to complete the study.**

- Describe the competitive process used to choose the consultant or firm. What was the rationale for selecting the consultant or firm?
- Indicate the name of each consultant, their role, experience and expertise of each of them relative to the study.
- Describe any similar study that these individuals have participated in, including dates and location.

Same as study 1

Same as study 2

11.a Study 1: Expected budget

***11.1a Study 1: Elaborate on the study's cost (refer to section 2.5 and 2.6 of the Applicant Guide).**

***11.2a Study 1: Identify funding sources for the study. The MGP maximum contribution is up to 50% of the eligible costs up to a maximum of \$500,000 per applicant per cycle. The funding cannot exceed the Applicant's share of the study's cost.**

Source of Funds for Eligible Costs and for Eligible Activities only	Amount	Status (Secured or Pending)
MGP funding (estimation)		Pending
Other government funding		
Applicant (e.g. cash from operations or loan)		
Total		

11.b If applicable, study 2: Expected budget***11.1b Study 2: Elaborate on the study's cost (refer to section 2.5 and 2.6 of the Applicant Guide).**

***11.2b Study 2: Identify funding sources for the study. The MGP maximum contribution is up to 50% of the eligible costs up to a maximum of \$500,000 per applicant per cycle. The funding cannot exceed the Applicant's share of the study's cost.**

Source of Funds for Eligible Costs and for Eligible Activities only	Amount	Status (Secured or Pending)
MGP funding (estimation)		Pending
Other government funding		
Applicant (e.g. cash from operations or loan)		
Total		

11.c If applicable, study 3: Expected budget***11.1c Study 3: Elaborate on the study's cost (refer to section 2.5 and 2.6 of the Applicant Guide).**

***11.2c Study 3: Identify funding sources for the study. The MGP maximum contribution is up to 50% of the eligible costs up to a maximum of \$500,000 per applicant per cycle. The funding cannot exceed the Applicant's share of the study's cost.**

Source of Funds for Eligible Costs and for Eligible Activities only	Amount	Status (Secured or Pending)
MGP funding (estimation)		Pending
Other government funding		
Applicant (e.g. cash from operations or loan)		
Total		

Questions related to the planned investment (questions 12 to 17):

***12. Briefly describe the planned investment, what it aims to achieve and how.**

***13. Describe your managerial capacity to complete the planned investment.**

- Describe any similar investment project that your organization has completed, including dates, location and results achieved.

***14. What additional volume of milk will be required for the first five years of the operation of the planned investment?**

Type of milk (whole or skim)	Volume required per dairy year (August 1 to July 31)				
	Year:	Year:	Year:	Year:	Year:

***15. Describe the dairy product(s) to be produced in the future as a result of the planned investment.**

***15.1 List how all the components of the milk processed as part of this investment project will be used.**

Milk components	Dairy product(s)
Butterfat	
Protein	
Other solids	

***15.2 List the dairy product(s) that will result from the planned investment, during the first 5 years of operations.**

Dairy product (s) description	Milk Class (Harmonized Milk Classification System)	Brand names	Targeted market segments (Domestic / Export / Both)

***15.3 Describe how this/these product(s) are innovative or value-added. Innovative/Value-added means: New or improved product(s) that sell above commodity prices.**

***15.4 Describe the market environment for this/these product(s) (e.g. trends, competition).**

***16. If available, provide the following information regarding the planned investment:**

***16.1 What technology will be used?**

***16.2 What are the environmental considerations?**

***16.3 What is your expected profitability?**

***17. What are the internal and external risks that could disrupt the successful completion of the planned investment? How will you address these risks? These risks could include obtaining permits, market trends, regulations, supply chain, labour issues, etc.**

18. Privacy Notice Statement and Consent for Use, Disclosure and Copyright

By submitting an application under the Pre-production stream, you acknowledge and agree to the following:

a. Use and/or Disclosure (Information Sharing)

The personal and business information provided in this Application Form and in documents submitted in support of this application is being collected under the authority of the [Canadian Dairy Commission Act](#) and may be used by the CDC, or disclosed to other government entities or to third parties:

- to process the application, validate credentials, verify the accuracy of the information provided in this Application Form and in additional documents submitted, and facilitate payment in the event the application is successful;
- for program administration and evaluation, reporting and proactive disclosure.

Failure to provide sufficient information may render the application invalid or may result in processing delays.

The personal information will be treated and disclosed in accordance with the [Privacy Act](#).

Individuals have the right to the protection and correction of, and access to, their personal information. Individuals also have the right to [file a complaint](#) with the Office of the Privacy Commissioner of Canada concerning CDC's handling of their personal information. Any questions regarding the handling of personal information under the control of the CDC, can be directed to the Access to information and Privacy Coordinator at atip-airp@cdc-ccl.gc.ca.

The business information will be treated and disclosed in accordance with the [Access to Information Act](#).

b. Copyright permission

The CDC may disclose, reproduce and distribute any part of or the whole of the documentation provided in or with this Application Form, within the CDC and to its authorized third parties, including other government departments, for purposes consistent with the receipt, assessment and subsequent treatment of the Application.

***19. Documents to include.**

The application will not be considered until the documentation listed below is submitted to the CDC.

Checklist	Required documents
	A letter of support from the milk marketing board of the province where the investment will take place.
	Copies of detailed quotes, estimates and/or contracts that include a full description of services to be delivered to support the costs of the study as outlined in section 2.5 Eligible costs of the Applicant Guide.
	Copy of processing licence.
	Copy of certificate or articles of incorporation of the applicant.
	Copy of certificate of incorporation or equivalent for the firm or consultant.

***20. Signature**

Along with the submission of your completed application form, please scan and submit a copy of this signed signature page.

	I confirm that I have read and understood the Applicant Guide		
	I acknowledge that the submission of this application form creates no obligation on the part of the Pre-production Funding Stream to provide funding for the proposed project therein.		
	I confirm that the information provided in or with this application form is, to the best of my knowledge, true, complete and accurate.		
	I confirm that I have read and understood the statements in section 18: Privacy Notice Statement and Consent for Use, Disclosure and Copyright.		
	I hereby consent to the provision of my personal and business information by the Applicant for the purpose of the submission of the Application Form for funding (refer to section 18).		
	I confirm that I am duly authorized to act on the behalf of the organization.		
On behalf of the organization / Applicant:			
First Name:		Last name:	
Title:			
Email address:		Primary Phone:	
Signature:		Date:	